

Member Competence Specialist

Permanent Part Time

Location: Remote-based within BC

The Association of BC Forest Professionals (ABC FP) is seeking a membership competence specialist to join its dynamic and engaged staff team. This is a permanent, part-time position, approximately three days per week (60% FTE).

Reporting to the director of professional development and member relations and working with significant independence, the membership competence specialist delivers association services to monitor and strengthen the competence of members. This includes practice reviews, peer reviews, member self-evaluation tools, and assisting members to resolve and address competency or professional issues (a non-discipline component of the professional accountability process). See the ABCFP website or more information about these continuing competence services:

http://member.abcfp.ca/WEB/ABC FP/Members/Professional_Development/Continuing_Competency/ABC FP/Professional_Development/Continuing_Competency.aspx?hkey=b1326f51-577b-4450-8efe-ad86a4627688

The successful candidate for this position will possess most, if not all, of the following:

Education/Credentials:

- Registered Professional Forester in good standing with the ABCFP

Experience:

A minimum of 15-20 years of work experience in the practice of professional forestry.

Work experience that includes the following is preferable:

- broad experience: varied aspects of professional forestry; various locations throughout the province, for multiple employer groups
- experience carrying out audits or assessments with emphasis on providing helpful improvement

Skills/Competencies:

- Well-developed negotiation, conflict management, and diplomacy skills
- Well-developed interpersonal skills with an ability to work effectively with ABCFP members and staff
- A mindset of innovation and systems thinking
- Superior written and oral communication skills

Knowledge:

- General working knowledge of various aspects of the practice of professional forestry
- In-depth knowledge of professional obligations, practice guidelines, practice standards and professional service



- It would be considered an asset to have involvement or familiarity with the functions or committees of the ABCFP.

Specific duties for this position include:

Peer & Practice Reviews:

- Determine target populations and focal areas for peer and practice reviews
- Annually, coordinate and/or carry out 20 to 30 member practice reviews and approximately 70 mandatory member peer reviews.
- Follow up with member peer and practice review remedial recommendations
- Document and track peer and practice review results and periodically prepare reports on the results
- Manage contracts and budget to coordinate practice reviews

Other:

- Occasionally assist members to address competency or professional issues that arise between one another but which fall outside of the compliant and discipline process.
- Leading or assisting with review and improvement of the ABCFP continuing competency program (self-assessments, peer reviews, practice reviews, career learning strategy)
- Monitoring delegated decision maker determinations, Forest Practice Board reports, and other sources for emerging competence/practice concerns.

Location: This is a remote position and can be based anywhere in BC; preference may be given to candidates based in Prince George. Some travel within BC required, approximately 10% of working days.

Salary: \$44,000 to \$52,000 for working 60% of FTE. Work schedule negotiable with the supervisor. The position provides benefits, of which the ABCFP provides a progressive benefits policy.

Interested persons should send their resumes via e-mail to:

Brian Robinson RPF, ABCFP director of professional development and member relations

E-mail: brobinson@abcfp.ca

Application Deadline: Applications should be submitted no later than June 9, 2017.

Only persons shortlisted will be contacted.

The Association of BC Forest Professionals is responsible for registering and regulating British Columbia's professional foresters and forest technologists. Here in BC, the practice of professional forestry has been regulated since 1947 when foresters first agreed to help protect the public's interest in the province's forests in return for the exclusive right to practise forestry. Today, we are the largest professional forestry association in Canada and the first to include forest technologists.